

Record of officer decision

Decision title:	To purchase wheeled bins for domestic households
Date of decision:	23 October 2018
Decision maker:	Acting Assistant Director for Regulation, Environment & Waste
Authority for delegated decision:	<p>Operational decision under directorate scheme of delegation as outlined in Section 7 of the constitution. Para 3.7.5</p> <p>An operational decision involves the day to day management of the council. They are usually incidental to a function being exercised by the council. Such decisions are taken by the chief executive, in accordance with the scheme of delegation and any financial or contracting requirements specified in the finance or contracts procedure rules and will be classed as operational so long as:</p> <ul style="list-style-type: none"> • Is within an approved budget • Is not in conflict with the council's policies, strategies or relevant service plans • Does not amend existing or raise new policy issues
Ward:	Countywide
Consultation:	N/A
Decision made:	Purchase of full load of 240 litre green bins from SSI Schaefer Ltd at a cost of £15,006.00 to be delivered within 6 weeks in order to provide new or replacement bins to households across the county.
Reasons for decision:	<ul style="list-style-type: none"> • Budget is provided within the Environment & Waste budget under Domestic Waste Collection and Purchase of Stock. There is sufficient money in this budget to make this purchase. • There is no conflict with any council policy, strategy or service plan. • This decision does not amend existing or raise new policy issues. • In accordance with the councils procurement guidance for a medium value product, 3 quotes were sought from wheeled bin suppliers for the following: <ul style="list-style-type: none"> ▪ Full load of green 240 litre bins ▪ All bins to be embossed on the front of the bin and on the lid ▪ Bins to be independently certified to the following standards: EN840-1:2012, 5:2012 and 6:2012. RAL-GZ 951/1 ▪ Full off-loading service required from the delivery vehicle onto the ground & moved into a specified area at the depot. ▪ 10 year warranty and agreement of reimbursement of removal fee incurred by council if bin found to be faulty. • Two compliant bids were received. • SSI Schaefer Ltd provided the most economically advantageous tender and are therefore recommended for acceptance.

Highlight any associated risks/finance/legal/equality considerations:	No associated risks identified.
Details of any alternative options considered and rejected:	Do nothing, but if this is rejected it would result in more waste ending up being disposed of at greater cost.
Details of any declarations of interest made:	No declarations of interest.

Signed M Willimont

Date: 23 October 2018